

Use this form when claiming a winning ticket through the mail or in person at the Lottery office.

**Do not use this form for Prizes paid by retailers.**

### INSTRUCTIONS TO WINNER

**CLAIMING BY MAIL:**

Before completing this form, please read the information on the back of the yellow copy.

Sign the back of the ticket (one signature only).

After completing items 1-13, you must read all information in item 14, sign and date.

Mail white copy of the completed form and the original winning ticket for processing to:

Oregon Lottery  
PO Box 14515  
Salem, OR 97309

**Registered Mail  
Recommended**

**CLAIMING IN PERSON:**

Bring the winning ticket for processing to:

500 Airport Rd. SE  
Salem, OR 97301

**Take exit 253 off  
I-5 and follow  
Lottery signs**

**Keep yellow copy of this form.**



## WINNER CLAIM FORM

For prizes paid directly by the Oregon Lottery®

### WINNER INFORMATION

1. Legal Name												2. Gender	
FULL LEGAL NAME (LAST Name, FIRST Name, MIDDLE Initial)												M	F
3. Mailing Address													
4. City				5. State		6. Zip							
7. SSN ITIN			8. Birth Date		9. Phone								
			Month	Day	Year		Daytime# Including Area Code						
10. U.S. Citizen		YES	NO	11. ID #		12. Prize Claimed		\$					
								State Issued					
13. Have all tickets been submitted that were purchased for this game/ drawing that have the same numbers selected (i.e. an identical ticket)?						YES	NO	N/A	<input type="checkbox"/> I object to any public disclosure of my home address on the basis that this would constitute an unreasonable invasion of privacy.				

**14. Winner Declaration**

Under penalty of law, I declare that the name, address, and taxpayer identification number which I have furnished, correctly identify me as the recipient and rightful owner of the prize claimed, and that the ticket attached to this claim has not been falsely made, altered, forged, or counterfeited.

I am not the spouse, child, brother, sister, or parent of any member of the Lottery Commission, the Director, the Assistant Directors, or any employee of the Oregon Lottery.

I have read and understand the information on the front and back of this form.

Claimant's Signature \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Email \_\_\_\_\_

Any person who, with intent to defraud, falsely makes, alters, forges, or counterfeits a state lottery ticket is guilty of a class C felony punishable by up to 5 years in prison and a fine of \$100,000. ORS 165.013.

**FOR LOTTERY USE ONLY**

Verified Prize Amount: \_\_\_\_\_

# of Tickets/Type: \_\_\_\_\_

Security Review: \_\_\_\_\_

Payment ID/Initials: \_\_\_\_\_

Check #: \_\_\_\_\_

Received by: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Issued by: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

MAIL

WALK-IN

**PLEASE USE THIS FORM FOR:  
Winning tickets over \$600 claimed by mail or in person at the Lottery office.**

**EXPLANATION OF ITEMS:**

- Item 1 The Lottery can only pay a prize to a "natural person(s)" - do not list the name of a business, club, or organization. Enter your full legal name. Legal name is the name which an individual is given at birth or which appears on their birth certificate or marriage certificate.
- Item 2 Self explanatory.
- Items 3 - 6 Mailing address.
- Item 7 Enter your social security number.\*  
For Scratch-its<sup>SM</sup> and Draw games, the Oregon Lottery<sup>®</sup> is required to report all prizes of \$600 or more to the Internal Revenue Service and the Oregon Department of Revenue, and withhold state and federal income taxes for certain prizes in accordance with state and federal law.  
For Video Lottery<sup>SM</sup> Jackpot prizes, the Oregon Lottery is required to report all Jackpot prizes of \$1200 or more to the Internal Revenue Service. The Oregon Lottery is required to report all Jackpot prizes to the Oregon Department of Revenue, and withhold state income taxes for certain Jackpot prizes in accordance with state and federal law.
- Item 8 Enter the month/day/year you were born. For example: February 10, 1948, would be entered 02-10-1948.
- Item 9 Please provide your daytime number.
- Item 10 Self explanatory.
- Item 11 Enter your driver's license number and state issued, or Passport number.
- Item 12 Enter prize amount, if known. Prize amount will be verified by Lottery.
- Item 13 If more than one ticket for a game (i.e., Megabucks<sup>SM</sup>, Powerball<sup>®</sup>, etc.) was purchased for the same drawing (i.e., same date and time) and have the same numbers selected, all winnings must be added together for the purpose of Federal tax reporting and withholding requirements. The requirement applies if the total amount of winnings from the above described identical tickets is greater than \$5,000.
- Item 14 Read, sign and date this item.

\*Disclosure Requirement: Each United States resident who is to receive a payment of winnings greater than \$600 shall furnish to the Lottery the information required on the Internal Revenue Service Form W-2G (or any other form required by the IRS), including but not limited to the winner's name, address, and social security number. This disclosure is mandatory and the authority for such disclosure is 42 USC 405(c)(2)(C), 26 CFR 31.3402 (q)-1(e), and ORS 461.715(1)(a). A winner's social security number will be used for the purpose of identifying child support obligors and submitting required documents to state and federal tax authorities.

**INFORMATION ON PRIZE PAYMENT:**

If you do not receive your prize or have not been contacted by the Lottery within two weeks, please contact the Player Services Department at 503-540-1050, Monday through Friday, 8 a.m. to 5 p.m.

**PUBLIC INFORMATION**

In accordance with Oregon Public Records Law, once a prize has been validated, the following facts are public information and may be subject to disclosure:

- Winner's Name, Address, City, State and Zip Code
- Game in Which Prize Was Won
- Date of Game Drawing
- Date Prize Was Claimed
- Amount of Prize Won
- Retail Location/City in Which Winning Ticket Was Sold

**CONGRATULATIONS AND THANK YOU FOR PLAYING THE OREGON LOTTERY<sup>®</sup>!**